

Down-To-Earth (Vic) Cooperative Society Limited

(Draft) ConFest Committee Minutes

Date: 01/02/2024

Time: 7:30 PM

Venue: n/a

Register: <https://dte.coop/register>

Zoom: <https://dte.coop/zoom>

Phone: (02) 8015 2088 Meeting ID
Number 2362803699

CC [DTE Library CC Minutes](#)
Minutes

Email: ccmail@dte.coop

#	Item	Raised by:			
1	Acknowledge and pay respect to the traditional owners and ongoing custodians of the land_				
	We gather on the lands of many Aboriginal Nations. We pay our respects to Elders past, present and emerging. Indigenous sovereignty has never been ceded in Australia and we should endeavour to be mindful of this in everything we do, given our focus is gathering to create better ways of living in our society, not just for festival attendees but for all.				
2	Meeting Started	<i>Procedural</i>			
	__:__PM				
3	Meeting coordinators	<i>Procedural</i>			
	Chairperson: Minute Keeper: Zoom Host/s: Time Keeper: Attendance monitor:				
4	Attendance Please Register your attendance You can check here for your Past Attendance	<i>Procedural</i>			
	<table border="1"> <tbody> <tr> <td>Aaron Shiperlee - Y Adam Nelson Ana Aguilar Andrew Forbes Andrew Hosie Andrew Mclean - Y Brett Dalton - Y Brian Denham - Y Charlie Dalton-Twist - Y Chris Selwood Craig Newcombe David Cameron - Y David Cruise - Y David Wolfe - Y</td> <td>Glenn Raby Helen Laub Ian Hales - Y James Davidson Janni Vann Der Laan - Y Jason Thomas - Y Jessica Townsend - Y John Reid - Y Kevin Taylor - Y Kim Chadwick - Y</td> <td>Lance Nash - Y Lauren Begg Lindy Hunt - Y Malcolm Matthews - Y Mark Rasmussen - Y Marte Kinder - Y Ray Higgins - Y Rick Gill Robin Macpherson - Y Simone Monet Susan Helson - Y Walter Padovani Apologies -</td> </tr> </tbody> </table> <p>Y = Can Vote</p>	Aaron Shiperlee - Y Adam Nelson Ana Aguilar Andrew Forbes Andrew Hosie Andrew Mclean - Y Brett Dalton - Y Brian Denham - Y Charlie Dalton-Twist - Y Chris Selwood Craig Newcombe David Cameron - Y David Cruise - Y David Wolfe - Y	Glenn Raby Helen Laub Ian Hales - Y James Davidson Janni Vann Der Laan - Y Jason Thomas - Y Jessica Townsend - Y John Reid - Y Kevin Taylor - Y Kim Chadwick - Y	Lance Nash - Y Lauren Begg Lindy Hunt - Y Malcolm Matthews - Y Mark Rasmussen - Y Marte Kinder - Y Ray Higgins - Y Rick Gill Robin Macpherson - Y Simone Monet Susan Helson - Y Walter Padovani Apologies -	
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5	Confirmation of previous minutes	<i>Procedural</i>			
	Previous Minutes Dated : 25/01/2024 Draft - Minutes - Chat - Audio	<i>Mvd: BD Sec: Janni</i>			

	Corrections: (Corrections are not matters arising, corrections are to correct errors in the draft before approving the minutes)		PBC
6	Matters Arising		Procedural
	1. BD - Insurance is moving along 2.		
7	Correspondence - List		
	1. Insert Correspondence		
8	Budgets - Funding Applications		
	Life Guard Service - 11,684.90		
	Description To provide water based emergency management for the beaches at Arts and Family	Motion Payment - Advance - Applying Andrew Forbes Details - Link	<i>Mvd: Andrew Forbes</i> <i>Sec: LH</i> <i>PBC</i>
	Consent Village (Name to be confirmed) - 3262.37		
	Description Enclosed space to host workshops of an adult, sexuality, consent culture, sexual health nature - with privacy from general attendance - based off an accidental successful self run in 2023 Confest under "Consent"	Motion The CC approves the budget of 3262.37 to fund Consent Village (Name to be confirmed) Payment - Reimburse Details - Link Doc 1 Doc 2	<i>Mvd: James Davidson</i> <i>Sec: LH</i> <i>PBC</i>
	Massage Space 1600.00		
	Description The Arts space is there to provide and participate in a safe, relaxing, peaceful and joyful environment where you leave your stresses behind and indulge in the pleasures of relaxation massage or massage workshops.	Motion The CC approves the budget of 1600.00 to fund Massage Space Payment - Advance - <i>Walter Padovani</i> Details - Link	<i>Mvd: Walter Padovani</i> <i>Sec: LH</i> <i>PBC</i>
	Check Mates - 2811.30		
	Description Checkmates is a community-driven initiative aimed at fostering a love for chess, promoting strategic thinking, and building a sense of camaraderie among participants. Last year's success has inspired us to return and improve the camp for the upcoming year. We were next to veg out along the river and hope to be in the same spot.	Motion The CC approves the budget of 2811.30 to fund Check Mates Payment - Advance - Tashi Sherpa Details - Link	<i>Mvd: Tashi Sherpa</i> <i>Sec: Janni</i> <i>PBC</i>
	Drumming Village Budget - 5405.00		
	Description The Drumming Village accompanies the Fire Village and is a special place where drum jams are held till late in the evening. There is also a workshop space for drum/musical/dance workshops and a kitchen	Motion The CC approves the budget of 5405.00 to fund Drumming Village Payment - Advance - Kylie Bayens Details - Link	<i>Mvd: Kylie Bayens</i> <i>Defer to next week</i>

	for crew and evening meals provided for Confest patrons to enjoy.																	
AcroTown - 3662.19																		
	Description .AcroTown is a gathering space for movement workshops and jams related to acroyoga, circus, sports acrobatics and similar disciplines. It includes a 15 x 15m floored workshop space and 12m x 12m jam space (both tarp covered) as well as a 3m x 3m Info/crew space and first aid.	Motion The CC approves the budget of 3662.19 to fund AcroTown Payment - Advance - Lauren Begg Details - Link	<i>Mvd: Aaron S</i> <i>Sec: David W</i> <i>Defer to next week</i>															
9	Payments																	
	1. _ 2. _ 3. _																	
10	<u>Action Tasks</u>																	
	Ongoing <table border="1" data-bbox="220 898 1286 1025"> <tr> <td>SH</td> <td>Suzi to handle the budget transaction</td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </table> Completed <table border="1" data-bbox="220 1128 1286 1379"> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </table>			SH	Suzi to handle the budget transaction													
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11	Reports																	
12	Motions																	
12.1	ConFest Set up Coordinators * Aaron Shipperlee chaired this item																	
	Description Motion to Ratify ConFest set up coordinators for ConFest 2024	Motion That Sue Helson, Aaron Shipperlee and Mark Rasmussen are ratified by the ConFest Committee to be the ConFest set-up Coordinators for 2024 fot the period of six weeks leading up to the event	<i>Mvd: MR</i> <i>Sec: SH</i> <i>PBC</i>															
12..2	Spaces/Villages - Ticket allocations																	
	Description I think it is important we at least discuss what is an appropriate number of refunds per	Motion Discussion	<i>Mvd: RM</i> <i>Sec: __</i> <i>Withdrawn</i>															

	Spaces/Villages								
12.3	Ticket Refunds Cut-off date								
	<p>Description As we get ticketing ready for this year it's time to improve our processes. The goal of this motion is to begin making everyone aware that this is the date we advertise and operate by. We put it on the forms, the T&C, proactive messaging to our volunteers. This way ticketing refunds will be made in the year they were income and save volunteer hours</p>	<p>Motion The CC agrees the cut off date for refunds is the 24th June</p>	<p><i>Mvd: RM Sec: SH PBC</i></p>						
13	Carried Resolutions		<i>Procedural</i>						
	<ol style="list-style-type: none"> 1. The CC approves the budget of 11,684.90 to fund Life Guard Service 2. The CC approves the budget of 3262.37 to fund Consent Village (Name to be confirmed) 3. The CC approves the budget of 1600.00 to fund Massage Space 4. The CC approves the budget of 2811.30 to fund Check Mates 5. That Sue Helson, Aaron Shipperlee and Mark Rasmussen are ratified by the ConFest Committee to be the ConFest set-up Coordinators for 2024 for the period of six weeks leading up to the event 6. The CC agrees the cut off date for refunds is the 24th June <table border="1" data-bbox="220 1010 1286 1093"> <thead> <tr> <th>Emergency</th> <th>Infrastructure</th> <th>Spaces</th> </tr> </thead> <tbody> <tr> <td>11,684.90</td> <td></td> <td>7,673.67</td> </tr> </tbody> </table>		Emergency	Infrastructure	Spaces	11,684.90		7,673.67	
Emergency	Infrastructure	Spaces							
11,684.90		7,673.67							
14	Next Meeting Date & Time Confirmation (or expectation)		<i>Procedural</i>						
	08/03/2024 at 7:30PM - Draft Minutes								
15	Meeting Ended		<i>Procedural</i>						
	23:36PM								